

PRIVACY POLICY

on the data processing related to the “Teacher Awards” organised by the Girls Go STEM Initiative

1. Preamble

In the recent document, **EIT RawMaterials** (hereinafter referred to as **Controller**) provides information in this Privacy Policy about its practice followed in the course of data processing, and the organisational and technical measures taken for the protection of personal data as well as of the rights of data subjects and on the ways and means to exercise such rights.

The Controller shall process the personal data in compliance with the applicable European legislation and ethical requirements, and in all cases, it shall take the technical and organisational measures necessary for proper and secure data processing.

By providing their personal data, the applicants agree to the terms of this privacy policy. This privacy policy applies only to the personal data of natural persons. The data of legal entities or other organisations that do not qualify as legal entities are not considered as personal data providers.

The Teacher Awards is open to secondary school or iVET teachers across Europe.

2. Controller's data

The Controller:

EIT RawMaterials

Registered Office: Knesebeckstr. 62, 10719 Berlin

Register: HRB 168389 B

Registration Court: Amtsgericht Charlottenburg

VAT Number: Sales tax identification number according to Sect. 27 a of the Sales Tax

Law: DE301692026

Phone: +49 30 263 66 46 60

E-mail: info@eitrawmaterials.eu

3. Purpose, range, legal ground and duration of data processing

Purpose of data processing

The purpose of the data processing in the framework of the “Teacher Awards” programme is the selection of the five finalists and the winner, and the conduct and administration of the Teacher Awards. This includes, in particular, the receipt and review of applications, communication with participants, the evaluation of submitted materials, the selection of the finalists, and—with appropriate consent— promotion activities for the Girls Go STEM Initiative.

Range of processed data

With regard to the information related to the submission of applications, the Controller shall process the applicants' full name, e-mail address, date of birth, city, country, school name; and, where applicable, additional personal data provided by the applicant in connection with the application procedure.

Legal ground for data processing

The legal ground for data processing shall be the consent given by the applicant, according to Article 6 (1) a) of the EU-GDPR.

Consent is separated according to processing purposes. Consent to the processing and sharing of application materials with evaluators is a prerequisite for participation in the Teacher Awards. Consent to the publication of materials for educational purposes, public relations and promotional purposes is voluntary and has no influence on the evaluation of the Teacher Awards application.

Duration of data processing

Personal data from applications that are not selected will be deleted or anonymised no later than two months after the selection process is completed. Anonymised data may be stored for up to five years after the selection concludes to enable reporting and impact analysis of the initiative. Consent that has been given may be revoked at any time with future effect.

4. Engaging other data processors

The Controller is entitled to engage domainfactory GmbH (Oskar-Messter-Str. 33, 85737 Ismaning) and Webropol GmbH (c/o codeks GmbH, Moritzstraße 14 DE-42117 Wuppertal) as contracted partners to perform tasks related to data processing operations. The Controller is entitled to engage the EIT KICs (EIT Food, EIT Urban Mobility, EIT Health, EIT Culture and Creativity, 28Digital and Climate-KIC), as partners to evaluate the challenge submissions and select the finalist of the Teacher Awards. The partners shall process the personal data on behalf of the Controller, and they are entitled to act only in accordance with the instructions given by the Controller. The Controller shall monitor the work of the partners. The Controller may only hire processors who provide adequate guarantees, in particular in terms of expertise, reliability and resources, that the technical and organisational measures, including security of data processing, are implemented to ensure compliance with the requirements of the GDPR.

5. Data Transmission

The Controller shall not transmit personal data to any third parties.

6. Persons entitled to obtain the personal data

The employees of the Controller shall process the data only in order to perform the tasks specified in their employment contract and job description.

7. Essential data security measures

The Controller shall process the personal data with the utmost care, in strict confidence, only to the necessary extent, and in the case of consent, in accordance with the possible instructions of the person providing it. The Controller strives with special care for the secure processing of personal data; therefore, it takes the technical and organisational measures and establishes the procedural rules necessary for enforcing privacy and data protection legislation. The Controller shall regularly review and amend such measures and rules as necessary.

8. The applicants' rights and the rules governing the exercise of rights

Right to request information

The applicant may request information about their personal data processed by the Controller. In such a case, the Controller will inform the applicant about the purpose and duration of the data processing and the rights associated with it.

Right to make a copy

Applicants may request a copy of the personal data processed by the Controller. In this case, the requested Controller will transmit a copy of the personal data processed to the contact details indicated by the applicant (e-mail address, mailing address).

Right to modify personal data

Upon the applicant's request, the Controller may modify or rectify the personal data or further store the new personal data provided by the applicant.

Withdrawal of consent

If the processing was based on the applicant's consent, the applicant has the right to withdraw the consent at any time. However, the withdrawal of consent shall not affect the lawfulness of the data processing carried out prior to the withdrawal. If the consent required for the conduct of the Teacher Awards selection is revoked, further participation is not possible.

Right to erasure

Applicants can request the erasure of their personal data in a letter sent to the contact address of the Controller. The Controller may reject the applicant's request only in the cases specified by the GDPR.

Right to be forgotten

If the Controller has disclosed the applicant's personal data and it is required to delete the personal data, the Controller shall take all reasonable steps to inform the other controllers receiving the disclosed data that the applicant has requested to delete the personal data.

Right to restriction of data processing

Applicants may request the blocking of personal data if:

- the processing is unlawful and the applicant opposes the erasure of the personal data and requests the restriction of their use instead;
- the Controller no longer needs the personal data for the purposes of the processing, but they are required by the data subject for the establishment, exercise or defence of legal claims.

In the case of restriction, the reason for requesting the restriction must be indicated. The Controller shall fulfil the request to restrict data processing by storing personal data separately from all other personal data. For example, in the case of electronic data files, they shall be saved on an external data carrier and the paper-based documents shall be stored in a separate folder.

The right to data portability

Applicants have the right to receive back their personal data in a widely used format (including, in particular, a file with a .pdf, .doc extension) and transfer it to another controller. Applicants can request that the Controller transfer the personal data directly to another controller.

The right to object

Applicants have the right to object, relating to a particular situation, at any time, to the processing of their personal data by applying the legal ground of considering interests. Then the Controller will examine the applicant's legitimate interests and may process the personal data primarily if the data processing is related to the submission, enforcement or protection of legal claims. The

Controller shall fulfil the request within one month, which period, in a particular case, may be extended by not more than two months. In the case of refusal to fulfil the request, the Controller will inform the applicant within one month of receiving the request about the reasons for the refusal and the facts that may lodge a complaint with the relevant authority and exercise the right of judicial appeal. If the Controller has reasonable doubts concerning the identity of the person filing the request, it may request the provision of information necessary to confirm the identity of the data subject. Such a case shall be in particular if the data subject exercises their right to request a copy, in which case it is justified for the Controller to make sure that the request originates from the eligible person.

9. The applicant's right to lodge complaints

To enforce the applicants' rights related to processing, they may contact the Controller at the registered office address or by email. The applicant can submit their claim or complaint to the Controller in writing, electronically or in person. The Controller will assess and examine the application and complaint within 15 days. If it is presumed that the Controller has not complied with the legal requirements, the applicant may institute official proceedings with the data protection authority in their country, or go directly to court if, in their opinion, the Controller violates the law in the course of the data processing or causes damage to the applicant during the infringement.